

LITCHFIELD BOARD OF EDUCATION
REGULAR MEETING
MAY 3, 2017

DRAFT

A regular meeting of the Litchfield Board of Education was held on Wednesday, May 3, 2017, at 7:00 p.m. in the Center School gym.

Present were: Mr. Simone, Chair; Ms. Carr; Ms. Stone; Ms. Fabbri; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; Mr. Pavlick and Mr. Shuhi.

Also present were: Superintendent Turner; Mr. Fiorillo; Ms. Della Volpe; Ms. Kubisek; Ms. Murphy; Mr. Ammary and members of the public.

Approval of Minutes

MOTION made by Ms. Carr and seconded by Ms. Falcetti: to approve the minutes of the regular meeting of April 19, 2017 with the following corrections on page 3612 under first motion change “are hired” to “being filled” under d. change MEMO to memo.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Payment of Invoices

MOTION made by Ms. Carr and seconded by Mr. Shuhi: approve the payment of FY 2016-17 invoices on Accounts Payable warrant # 2017-22 dated 5/4/2017 in the amount of \$111,081.75 and Food Service warrant dated 5/3/2017 in the amount of \$5,985.72.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Public Comment and Correspondence Communications

- a. STPC –none.
PTO – none.
- b. LHS Student Council – none.
- c. Litchfield Prevention Council – none.
- d. Litchfield Education Foundation – Ms. Morgan reported: last Saturday’s “Mind in Motion” event; extremely successful; hold again next year; chess, dissections, White Memorial input, vets, focus on STEM; and student advisory council formed.
- e. Other public comment – none.
- f. Correspondence-
 - Email from Debra Cahill re: aggression towards student.
 - Email from David Fiorillo re: MS-HS Energy Star Certification

- Thank you notes from Secretaries from the LHS, LMS, LIS, LCS and Board Secretary for Administrative Professional Day flowers sent by the Board.
- g. Administrators' Report
 - Ms. Della Volpe reported: schedules finalized for next year for 98% of students; and meetings scheduled with other 2%.
 - Ms. Kubisek reported: website updated; Friday Fun Night this week; jailbreak played; 7th grade assembly; 8th grade to Mystic Seaport for field trip; Friday, LMS music field trip planned; new culminating event planned for 8th grade; and thanked LEF for funding.

Superintendent's Report

Superintendent Turner reported: update on evaluation document; create as resource for teachers; revisions completed soon; evaluation committee meeting; update to Board; teacher input is positive; meeting with Mr. Ammary and Ms. Della Volpe to discuss Curriculum Institute for writing curriculum; have need for training in writing curriculum; need to vet curriculum; need to review and analyze; goals for 7-12 content specific; Pre K – 6 focus English, Language Arts and Math; meeting with department coordinators; input from administrators; development of a leadership academy.

Board members discussed: feedback from LHS.

Old Business – none.

New Business – none.

Committee Reports

Finance Committee - Mr. Shuhi reported that the committee met on Monday and discussed the following: up to date budget list; State Excess Cost less than expected; defined contribution plan of 3% of salary; it is a 401A plan for employees hired after 2012; effective after the first year of employment; town started in 2012 after the pension was closed.

Input from Jamie Terry regarding breakage of devices; clarity of coverage; need for investigation; possible negligence; policy reviewed; 9th grade 4l broken; 10th grade 33; 11th grade 21; and 12th grade 10; 117 broken devices; first event covered by warranty by Dell; 32 second incidents.

Board members discussed: after meeting Board did end up with exterior maintenance; David met with Raz on April 28th; requested external maintenance cost data as soon as possible; Board of Finance will transfer \$117,500; may need to go to Board of Finance after town meeting to request additional funding; don't have welder, snow plows, mowers like town does; boiler needs also better with town; 14 years has worked well; need for funding numbers to be correct and

updated; ok to transfer money through Board of Finance.

Developmental issues with device damage; terms of scale on incidents; cost of repair; 7th and 8th grade incidents lower; possible need for cases; issues with putting in backpacks; students keep same device; need to collect money for damage; need to investigate; policy in handbook; possibly after two incidents need to pay for repair; 3, 4, or 5 incidents; tracking devices; possible spreadsheet needed for Board; possible disrespect; possible other issues going on with student; need input from Facilities and Technology Committee; how to look at issue; possible course on respect for school property; LMS laptops are more heavy duty; and need to protect screens.

Policy Review

a. Review

- i. Policy # 2131 Superintendent of Schools – policy reviewed and approved.
- ii. Policy # 4111.2 Hiring – policy reviewed and approved.

b. First Reading

- i. Policy # 1120 Board of Education Meetings – no additional changes made. Return at next regular BOE meeting for second reading.
- ii. NEW – Policy # 2000.1 Board-Superintendent Relationship – no changes made. Return at next regular BOE meeting for second reading.
- iii. Policy # 5118.2 Truancy – no additional changes made. Return at next regular BOE meeting for second reading.
- iv. Policy # 5118.2 Enrollment of the Children of Non-Resident – no additional changes made. Return at next regular BOE meeting for second reading.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to adjourn the meeting at 7:50 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,
Donald R. Falcetti, Secretary
Joanne Bertrand, Recording Secretary